

Fire Inspection Checklist

Address

- Address is posted on outside of business and viewable from the public way (min. 4 letters)
- Tenant identification/address of business is on rear door of multi-tenant buildings (i.e. strip malls)

Construction Features

- Ceiling tiles in place
- No holes in walls or fire resistive construction

Electrical Equipment

- No extension cords are being used as permanent wiring
- No multiplying adapters are being used (power strips are acceptable) must be mounted off floor
- Electrical panel boxes, receptacles, and light switches have proper covers on and/or are closed
- No storage blocking access to electrical panel box and water heaters (36" clearance)

Exits and Egress

- Emergency lighting is operable
- Exit signs illuminated (on battery back-up if applicable)
- All exits and exit aisles are clear of obstructions

Fire Alarm System

- Pull stations are not obstructed from view
- Fire alarm system is operable and annual testing is current (proof of certification on site)

Fire Extinguishers and Kitchen Extinguishing Systems

- Extinguisher is properly mounted on wall and is not obstructed from the public
- Extinguisher has a current annual recertification tag or bi-annual for Ansul systems
- Kitchen hood exhaust is free of grease and clean
- Hood exhaust extinguishing system recertification is current

Housekeeping

- Combustibles are not stored near heating source (i.e. furnace, water heater, etc.)
- Housekeeping is orderly inside and outside of building
- No storage within 18" (vertically) of sprinkler heads
- Compressed gas cylinders must be secured to wall, rack, or cart

Fire Sprinkler System

- Fire department connection cap(s) are in place
- Fire department connection is accessible (36" clearance of shrubbery, etc.)
- Sprinkler system is operable and annual testing is current (proof of certification on site)
- 20' clear driveway around building

Bathrooms

- Must have 5' clear space for wheelchair
- Grab bars on side and behind toilet
- Cover over sink piping
- Wall hung sink
- Bathroom sign must be 5' center from floor and on handle side with handicapped symbol on it

***This is not an all-inclusive list. This is to help you in your Annual or new business License inspection. If you have any further question please contact the Henry County Fire Department Prevention office at (770)288-6637**