



Henry County Board of Commissioners
Purchasing Department
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ADDENDUM #1

Issued March 28, 2018

RFP # 18-26

Senior Services' Case Management Services

OPENING: 3:00 PM, April 4, 2018

The following items take precedence over referenced portions of the documents for the above-named project and in executing a contract, will become a part thereof.
Where any item in the documents is supplemented hereby, the original requirements will remain in effect. All supplemental conditions will be considered as added thereto.
Where any original item is amended, voided or superseded hereby, the provisions of such items not so specifically amended, voided or superseded will remain in effect.

This Addendum #1 must be signed and attached to proposal to acknowledge receipt of Addendum.
Failure to acknowledge any addenda will result in a non-responsive bid.

Company's Name

Date

Authorized Representative's Name

Authorized Representative's Signature

RFP #18-26
Senior Services' Case Management Services
Question and Answers

1. **Question:** What is the current number of clients in the case management program?
Answer: **73**
2. **Question:** Billing units 1200 per case or per year?
Answer: **Per year (based on 100 clients an average of 12 CM hours each annually)**
3. **Question:** Is Billing based on 1/10 increments?
Answer: **Unit is considered 1 hours and billing can be in 15 minutes increments.**
4. **Question:** What is the total number of cases allowable in the program?
Answer: **For the purpose of the RFP and our budget, 100.**
5. **Question:** What is the setting for client access in the home/facility?
Answer: **Assessments and reassessments are typically done in the client's home. Depending on level of client, some telephone assessment follow up is allowed.**
6. **Question:** Is there a database that is used to access client information, if so what type and specification?
Answer: **Yes, Harmony (SAMS) Mediware Information Systems, Inc.**
7. **Question:** Are dollars allocated for purchasing equipment within the proposal?
Answer: **No.**