



**Henry County  
Purchasing Department**  
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## **ADDENDUM #1**

**Issued July 8, 2019**

**RFP # 20-05**

**On-Call Consultant for Planning & Zoning, Transportation, and Urban Redevelopment Services  
OPENING: 3:00 PM, July 15, 2019**

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The following items take precedence over referenced portions of the documents for the above-named project and in executing a contract, will become a part thereof. Where any item in the documents is supplemented hereby, the original requirements will remain in effect. All supplemental conditions will be considered as added thereto. Where any original item is amended, voided or superseded hereby, the provisions of such items not so specifically amended, voided or superseded will remain in effect.

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This Addendum #1 must be signed and attached to proposal to acknowledge receipt of Addendum.  
**Failure to acknowledge any addenda will result in a non-responsive bid.**

\_\_\_\_\_  
Company's Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Representative's Name

\_\_\_\_\_  
Authorized Representative's Signature

**RFP # 20-05**

**On-Call Consultant for Planning & Zoning, Transportation, and Urban Redevelopment Services  
Questions and Answers**

- 1. Question:** It is stated that the hard copies must not exceed a ½” capacity ring binder. May the hard copies be bound in any fashion (coil, wire, staple) so long as the capacity is still within a ½” ring binder capacity?  
**Answer: Yes.**
- 2. Question:** In Section B.1.f., bound copies should in “not to exceed a ½” capacity ring binder”. Is there a specific page limit?  
**Answer: No.**
- 3. Question:** In Section B.2. Pricing Quantities. It states that this is a unit/price contract, however the cost proposal suggests that this fixed price based on description of service. Can you please clarify, especially given that there are varied type of services asked to be provided that expand beyond what is listed in the cost proposal and some services as requested are “as needed”?  
**Answer: Each of the items listed on the cost proposal are considered as a unit.**
- 4. Question:** For the full-time transportation planner. Is it expected that this person reside and report to an office in Henry County or work out the selected consultant’s office and report routinely to Henry County for meetings and presentations as needed?  
**Answer: Either is fine at this time, but please be prepared to shift to reporting to an office in Henry County if the County Manager so directs.**
- 5. Question:** Required forms. Are these only required for the prime firm? If some forms are required of subcontracted forms, can you please specify which forms?  
**Answer: Yes, these are required for the prime firm only.**
- 6. Question:** If a Consultant is selected for this Contract, will it exclude them from being able to pursue other opportunities with the County?  
**Answer: As long as there is no conflict of interest or impropriety or an appearance that an inordinate amount of business is going to one vendor, it shouldn’t be a problem.**