



**Henry County**  
**Purchasing Department**  
**140 Henry Parkway, McDonough, GA 30253**  
Phone: 770-288-6027 Fax: 770-288-6047

Website: [henrycounty-ga.com/purchasing](http://henrycounty-ga.com/purchasing)

**ADDENDUM #1**  
**Issued June 11, 2020**

**RFP # 20-44**  
**Asset Management Services for the Neighborhood Stabilization Program**  
**Due Date and Time: June 23, 2020, 3:00 PM**

---

The following items take precedence over referenced portions of the documents for the above-named project and in executing a contract, will become a part thereof. Where any item in the documents is supplemented hereby, the original requirements will remain in effect. All supplemental conditions will be considered as added thereto. Where any original item is amended, voided or superseded hereby, the provisions of such items not so specifically amended, voided or superseded will remain in effect.

---

This Addendum #1 must be signed and attached to proposal to acknowledge receipt of Addendum.  
**Failure to acknowledge any addenda will result in a non-responsive bid.**

---

Company's Name

---

Date

---

Authorized Representative's Name

---

Authorized Representative's Signature

**RFP # 20-44**  
**Asset Management Services for the Neighborhood Stabilization Program**  
**Questions and Answers**

1. **Question:** How many asset managers does the government intend to select under this solicitation?  
**Answer: A max. of 2**
2. **Question:** How many Asset Managers are currently contracted to provide NSP services to Henry County?  
**Answer: Zero**
3. **Question:** What are the historical activity data for each activity below over the past three years?
  - a. Acquisition **Answer: 3**
  - b. Rehab **Answer: 1**
  - c. Reconstruction **Answer: 0**
  - d. Disposition **Answer: 1**
4. **Question:** Are services provided under NSP1 & NSP3?  
**Answer: DCA NSP1, HUD NSP3**
5. **Question:** What is the remaining available budget for each CLIN below?
  - a. Acquisition
  - b. Rehab
  - c. Reconstruction
  - d. Disposition**Answer: Budget is under revision**
6. **Question:** How many homebuyers have achieved homeownership through Henry County NSP to date?  
**Answer: 332**
7. **Question:** Will the Asset Manager earn the allowable acquisition, rehab and disposition fee(s)?  
**Answer: 15% Developer fee + \$4000 acquisition (when applicable)**
8. **Question:** How many assets does Henry County intend to complete over the contract service period?  
**Answer: As many as needed to meet the 25% set aside.**
9. **Question:** What is the available grant budget and program income budget available for this solicitation?  
**Answer: DCA NSP1-\$1,000,000.00 (+/-) HUD NSP3-\$300,000 (+/-)**
10. **Question:** Does Henry County have identified census tracts which are priority for NSP activities?  
**Answer: Yes.**
11. **Question:** When does the government intend to issue an award and what are the slated contract start/end dates?  
**Answer: Once a contract has been awarded by the Board of Commissioners and all contract documents are signed, the contract will begin. This RFP is for a one (1) year contract with two (2) possible mutually agreed upon renewals.**
12. **Question:** Is there a page limit for proposals?  
**Answer: Per page 3 of the RFP - not to exceed a 1/2" capacity ring binder.**
13. **Question:** Are any preference points issued for vendors submitting under the SUPPLIER INCLUSION PROGRAM?  
**Answer: No.**