



Henry County
Purchasing Department
140 Henry Parkway, McDonough, GA 30253
Phone: 770-288-6027 Fax: 770-288-6047

Website: henrycounty-ga.com/purchasing

ADDENDUM #1
Issued August 18, 2020

Bid # 21-13
Replace Flooring at the Henry County DFCS's Building
Due Date and Time: August 25, 2020, 3:00 PM

The following items take precedence over referenced portions of the documents for the above-named project and in executing a contract, will become a part thereof. Where any item in the documents is supplemented hereby, the original requirements will remain in effect. All supplemental conditions will be considered as added thereto. Where any original item is amended, voided or superseded hereby, the provisions of such items not so specifically amended, voided or superseded will remain in effect.

The following requirement has been added to this bid:

BOND REQUIREMENTS

- a. All Bids shall be accompanied by a Bid Bond in an amount of not less than five percent (5%) of the bid for the complete work. The Bid Bond shall be forfeited to Henry County, Georgia as liquidated damages if the Bidder fails to execute the Contract and provide Performance and Payment Bonds within fifteen (15) calendar days after being notified that he has been awarded the Contract. The Bid Bond shall be in the form of a surety issued bond made payable to the Henry County Board of Commissioners. The Surety Company shall be licensed to do business in the State of Georgia and listed in the Department of the Treasury Circular 570, latest edition. The Surety Company shall have an A.M. Best Company minimum rating of "A" with a financial size of VI "6" or better.
- b. The Owner will require 100% Performance and Payment Bonds. If awarded the Contract, the bidder will execute the Contract and provide the bond(s) as required by the Specifications. The successful bidder, upon his failure or refusal to execute and deliver the Contract and bonds required within fifteen (15) calendar days after he has received notice of the acceptance of the bid, shall forfeit to the Owner, as liquidated damages for such failure or refusal, the security deposited with his bid.
- c. All Proposal Guaranties may be retained until the Contract and the Contract Bonds have been signed and approved. Early release of Proposal Guaranties will be considered if a request is made in writing. The Department reserves the right to return all Proposal Guaranties by registered or certified mail, and its responsibility pertaining to them will end when they are mailed.

This addendum must be signed and attached to bid proposal to acknowledge receipt of addendum.
Failure to acknowledge any addenda will result in a non-responsive bid.

Company's Name: _____ Date: _____

 Authorized Representative's Name

 Authorized Representative's Signature

Bid # 21-13
Replace Flooring at the Henry County DFCS' Building
Questions and Answers

1. **Question:** May we have the name of the Architect involved in the construction of this building? If not the entire building, the latter part that was done most recent.
Answer: **Bon Building Services was the contractor.**
2. **Question:** In the area with the large file cabinets, is it acceptable to do the install with cutouts around the cabinets rather than removing them for installation?
Answer: **The rolling filing cabinets will slide from left to right on track system, to allow access for flooring installation, do not remove or alter the cabinets or track system in any way. The LVP flooring must be installed up flush against metal transition strip at the base of rolling files. No cutouts around cabinets will be accepted.**
3. **Question:** Will you require extra materials for "attic stock"?
Answer: **No.**
4. **Question:** What is the total number of days that this project needs to be completed?
Answer: **Not to exceed 60 working days from notice to proceed. (Monday through Friday 8:00AM to 5:00 PM.)**
5. **Question:** Will there be liquidated damages if not completed within the time limit?
Answer: **Yes, Five-Hundred dollars (\$500.00) a day starting on the sixty- first working day past the specified number of days.**
6. **Question:** What will be the payment terms? Are we able to submit a schedule of values to for payments based on a percentage of completion?
Answer: **Please attach a detailed Schedule of Values that equals the lump sum total. Proof of completed work must be verified before a drawdown. Prior to final payment, job completion must be satisfactory and verified by Facilities Maintenance staff.**
7. **Question:** Will bathrooms with tile on the walls require cove base?
Answer: **Yes, 6" cove base**
8. **Question:** May you please clarify on the total square footage for this project?
Answer: **38,000 +/-**
9. **Question:** Will there be an area for staging/storing materials and if so where and how big of an area?
Answer: **No specific storage area has been identified. Hallways and offices may be used as temporary storage, keep in mind, employees may need to access files, so all doorways, filing cabinets and hallways must remain accessible and adhere to ADA and Fire code requirements.**
10. **Question:** What are the hours/days for work to be performed?
Answer: **8am-5pm Monday-Friday (no weekend work will be allowed)**
11. **Question:** Is work allowed to be performed on the weekends?
Answer: **No**
12. **Question:** Will the building be occupied while we are working?
Answer: **Some (less than 10) staff members will be on site daily and those numbers could increase depending on workload.**

13. **Question:** Are any bonds required under any circumstances?
Answer: **Yes. The requirements are included in this addendum.**
14. **Question:** Will all personal property such as: pictures, flowers, files, etc. be removed from desks, shelves, chairs, etc.?
Answer: **Personal property yes, chairs no, considered furniture**
15. **Question:** Are there any COVID-19 policies/procedures required for, in, while performing work?
Answer: **Masks are always to be worn while inside the building by all contractors and subs. NO EXCEPTIONS. 6' distance between DFACS personnel and contractors whenever possible.**
16. **Question:** Can bids be hand delivered?
Answer: **Yes. Sealed Bids and RFPs are to be submitted by mail, common carrier or delivered in person at the Henry County Administration Building, 140 Henry Parkway, McDonough, Georgia. Fax or electronic bids are not acceptable. Those entering the building are required to wear a face covering, have their temperature checked with a forehead thermometer and will be required to adhere to social distancing guidelines.**