



**Henry County
Purchasing Department**
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**ADDENDUM #1
Issued April 28, 2021**

**RFP # 21-81
Household Hazardous Waste Recycling Event
Due Date and Time: May 6, 2021, 3:00 PM**

The following items take precedence over referenced portions of the documents for the above-named project and in executing a contract, will become a part thereof. Where any item in the documents is supplemented hereby, the original requirements will remain in effect. All supplemental conditions will be considered as added thereto. Where any original item is amended, voided or superseded hereby, the provisions of such items not so specifically amended, voided or superseded will remain in effect.

This form must be signed and attached to the proposal to acknowledge receipt of this Addendum.
Failure to acknowledge any addenda will result in a non-responsive bid.

Company's Name

Date

Authorized Representative's Name

Authorized Representative's Signature

RFP # 21-81
Household Hazardous Waste Recycling Event
Questions and Answers

- 1. Question:** The cost proposal states to include a schedule of fees broken down by work task, which implies we can quote Mobilization of personnel and Transportation of the drums for disposal separate. Please advise if this is accurate.
Answer: Payment for personnel mobilization will not be authorized.
- 2. Question:** The cost proposal states to include hourly rates for project personnel to be used as the basis for payment, which implies we can quote on-site personnel time as an hourly rate and then bill total on-site time based on total time on-site. Please advise if this is accurate/
Answer: All personnel hourly expenses shall be included in the total lump sum for the event.
- 3. Question:** The cost proposal states to include the total estimated cost for the work but we are not sure we can have an estimated total price if we don't have an idea of volume of material collected and the number of hours the event will be? Could you provide the estimated volume of materials to be collected and the schedule?
Answer: The estimated volume of materials to be collected is unknown at this time. The event is for one (1) day.
- 4. Question:** The cost proposal states to include a list of deliverables, which implies we can quote supplies separately as individual line items and bill based on how many of each item, we used to complete the HHW event. Please advise if this is accurate.
Answer: The number and type of supplies is dependent on the chosen vendor to perform this task successfully.
- 5. Question:** Does the City have volunteers to direct traffic and help unload cars? If so, how many staff can we reasonably expect to assist with these tasks?
Answer: The County will provide signage, traffic safety, and unloading assistance.
- 6. Question:** Do you have any idea of how many cars will come through the line? Have you ever had a recycling event for tires or E waste?
Answer: No estimation can be provided at this point as this is the first event. Henry County has not had a recycling event for tires or E waste.