



Henry County
Purchasing Department
140 Henry Parkway, McDonough, GA 30253
Phone: 770-288-6027 Fax: 770-288-6047

Website: henrycounty-ga.com/purchasing

ADDENDUM #2

Issued 11/15/2021

RFP # 22-26

Grant Writing and Administration

Due Date and Time: Nov 30, 2021, 3:00 PM

The following items take precedence over referenced portions of the documents for the above-named project and in executing a contract, will become a part thereof. Where any item in the documents is supplemented hereby, the original requirements will remain in effect. All supplemental conditions will be considered as added thereto. Where any original item is amended, voided or superseded hereby, the provisions of such items not so specifically amended, voided or superseded will remain in effect.

This form must be signed and attached to the proposal to acknowledge receipt of this Addendum.

Failure to acknowledge any addenda will result in a non-responsive bid.

Company's Name

Date

Authorized Representative's Name

Authorized Representative's Signature

Bid #22-26
Grant Writing and Administration
Questions and Answers

1. **Question:** Can the vendor/consultant submit its proposal response proposal via email, with clearly marked sections?
Answer: No.
2. **Question:** How many grant opportunities does Henry County anticipate applying for?
Answer: There is no set number. The Departments of Treasury, HHS, Fire, HUD, Transit, Justice, State, etc. open opportunities each year. We want to ensure we pursue all available opportunities.
3. **Question:** What is the level of grant resources (writers/administrators) currently on staff?
Answer: There is currently one grant coordinator.
4. **Question:** How many grants does Henry County anticipate the administrator managing within a given year?
Answer: There is no set number.
5. **Question:** What is the current infrastructure (people/IT resources) for both managing grant application proposals and administering grants post-award?
Answer: There is one grant coordinator.