STATE OF GEORGIA
COUNTY OF HENRY

The Henry County Board of Elections and Registration held a Regular Public Meeting at 1:00 p.m. on Wednesday, April 4, 2018 in the Conference Room, of the Elections and Registration Building, 40 Atlanta Street, McDonough, Georgia. Notice of this meeting was posted in the entrance foyer of the Elections and Registration Building. The Daily Herald was notified of this meeting. Those present were:

> Arch Brown, Chairman and Board of Commissioners Appointee
> Mildred Schmelz, Vice-Chairman and Democratic Party Appointee
> Andy Callaway, Republican Party Appointee
> John Kirkpatrick, Democratic Party Appointee (Late Arrival)
> Dan Richardson, Republican Party Appointee (Late Arrival)

Also attending was: Tina Lunsford, Elections and Registration Supervisor; Grayson Davis; and Pete Peterson.

Call to Order:
Chairman Brown called the meeting to order.

Acceptance of the Agenda
Chairman Brown called for an acceptance of the Agenda. Board Member Callaway made the motion to accept the agenda; Board Member Schmelz seconded. The motion carried 3-0-0.

Approval of March minutes
Chairman Brown called for acceptance of the March minutes. Board Member Schmelz made the motion to approve the minutes; Board Member Callaway seconded. The motion carried 3-0-0.

Public Comment
No public comment. Chairman Brown asked why the public comment section was moved from the end of the agenda to the top. Tina replied that she was using the same format as some other counties and to allow electors the ability to comment

without sitting through the whole meeting. Board Member Schmelz stated that she would prefer for the section to be returned to the end of the agenda for the next meeting. She stated that she believes the public should stay through the meeting. Board Member Callaway agreed.

Update Board regarding State Election Board case #2017-011

Tina stated that the State Election Board furnished the department with a notice about case #2017-011. It was in regards to an elector going to a polling location to vote on Election Day. The elector was unable to locate their photo ID and was guided to step aside while they continued to search for it. This elector then left the polling place. They admitted that they didn't find any poll official to talk to and just left the location. Everything was handled properly at the polls, and they are going to dismiss the case as there were no violations. Board Member Kirkpatrick asked for clarification if the issue had been resolved. Tina stated that it had been.

Board Member Schmelz asked Tina to talk about the 2016 and 2012 cases that were listed on the SEB agenda. Tina stated that the department has not received anything for the 2016 case and that the State Election Board won't send anything if the County isn't a party to the case. She stated that she thinks that case is in regards to Ms. Moon's Face Book post. Tina stated the 2012 case was in regards to the consent order signed during the last board meeting. Board Member Kirkpatrick asked if that was the case discussed in the previous meeting. Tina stated that it was.

Chairman Brown asked if there were a lot of cases each month. Tina stated that the State Election Board meetings are held approximately annually. She stated that they normally provide a note or phone call when a county is summoned to give them some information. Board Member Richardson stated that attending the SEB meeting was very informative and that they had a wide variety of issues. He stated that there was even one issue regarding Troup County and legislation delegating duties between election personnel and the board. Board Member Callaway stated his interest in attending the next meeting. Board Member Schmelz asked how many members are on the SEB and Board Member Richardson responded that 4 attended that meeting, but that he didn't think that was all of them. Chairman Brown asked Tina how many members there are and Tina replied 5.

Update Board on GEOA/VRAG conference

Board Member Richardson stated that the conference was very informative. He stated that it would be very informative for new Board Members. He then stated that the method of delivery should be reworked because at times the presenters read verbatim what was on the page. He also stated that it was a great method to meet individuals in the field that are in other counties. Board Member Schmelz agreed with Board Member Richardson. She also stated that she believes the State was trying to provide the counties the opportunity to be involved and present information to their peers. She stated that she found the legislation and litigation overview to be interesting. That section was about some of the cases and redistricting that is going on in Georgia.

Inform Board of poll worker training dates and times
Tina stated that the training schedule is expanding to cover Saturday to provide more opportunities for poll workers to attend a training. She explained that Poll Managers are responsible for selecting workers. Tina also explained that we will have approximately 8-10 workers for each location and that we will have a lot of new managers, 8 of them. Tina explained that we had the turnover because some of our managers were older and they got tired from the long day they go through.

Board Member Richardson asked what the Board should do on Election Day. Tina replied that we have a checklist for Board Members that explains what to look for when visiting polling locations on Election Day. She then stated that she was concerned with early voting in Stockbridge, as the location has changed.
Board Members Schmelz and Richardson discussed if we could return to the old location and how to do so. Board Member Callaway asked about any issues that we've heard in regards to the new location. Tina explained that we don't have a choice, we are not able to use Merle Manders anymore. The city of Stockbridge makes the final decision. The office staff will be viewing the location within the next two weeks.

Board Members then discussed dividing up the polling locations to ensure that they were all covered on Election Day.

New Business
Board Members discussed communication with the county through the use of social media. Tina replied that we are trying to get a Facebook page for our department. We want the page to be strictly informational. Board Members then

asked about the website. Tina explained that we can send over information, but aren't able to post it ourselves.

Board Members then discussed security for the department and staff, with a focus on cameras and window sensors. Tina explained that each department has to hire and pay for their security, and that she has been in contact with some companies to start the bidding process. Some companies don't provide sensors on windows that don't open. Board Members brought up having a security assessment done on the office. Board Member Richardson made a motion to move forward with getting quotes for physical security of the election office; Board Member Callaway seconded. Board Member Kirkpatrick asked if staff security was included in the motion, it wasn't. Chairman Brown asked if we were in violation of any security laws. Tina replied that we are currently following code. Board Members discussed security that other counties currently have. Board Member Schmelz stated that she believes we should push for getting the department out of the building. The motion carried 3-1-1 with Board Member Kirkpatrick voting against and Board Member Schmelz abstaining.

Board Member Kirkpatrick brought up the topic of forming a workgroup to study the building and needs of the department. Board Members discussed possibly forming a committee in order to compile a list of issues and needs, including a contingency plan.

Board Members discussed creating a resolution and having other counties sign it in order to have legislation passed to remove the processing of campaign reports from local election offices.

Announcement – Next board meeting May 2, 2018

There were no other announcements.

Adjournment

Board Member Callaway made the motion to adjourn; Board Member Richardson seconded. The motion carried 5-0-0.