

STATE OF GEORGIA
COUNTY OF HENRY

The Henry County Board of Elections and Registration held a Regular Public Meeting at 1:00 p.m. on Wednesday, April 3rd, 2019 in the Conference Room, of the Elections and Registration Building, 40 Atlanta Street, McDonough, Georgia. Notice of this meeting was posted in the entrance foyer of the Elections and Registration Building. The Daily Herald was notified of this meeting. Those present were:

Mildred Schmelz, Chair and Democratic Party Appointee

Dan Richardson, Vice-Chair and Republican Party Appointee (arrived late)

Andy Callaway, Republican Party Appointee

Arch Brown, Board of Commissioners Appointee

Donna McBride, Democratic Party Appointee

Also attending was: Tina Lunsford, Elections and Registration Supervisor; Grayson Davis, Marla Bexley-Lavell and Regina Lewis-Ward.

Call to Order:

Chair Schmelz called the meeting to order.

Acceptance of the Agenda

Chair Schmelz called for the acceptance of the agenda. Board Member Callaway made the motion to accept the agenda; Board Member Brown seconded. The motion carried 4-0-0.

Approval of the March minutes

(Vice Chair Richardson arrived)

Chair Schmelz called for the acceptance of the March minutes. Vice Chair Richardson made the motion to accept the minutes; Board Member Callaway seconded. The motion carried 5-0-0.

Board discussion regarding the GEOA/VRAG conference

Chair Schmelz, Vice Chair Richardson and Board Member McBride attended the conference. The Board discussed the following topics from the conference.

The Board discussed House Bill 316 and stated that this was covered thoroughly at the conference. Vice Chair Richardson recommended that Board Members obtain a summary of the bill.

The Board discussed Firefly, which is a platform for the state and counties to communicate. The Board requested access; the Director stated that she would obtain an account for each Board Member.

The Board discussed ERIC (Election Registration Information Center), which is a platform to allow for the automatic updates of voter records through information sharing.

Board discussion on Poll Clerk brochure and Poll Clerk flyer

The Director presented the brochure and flyer to the Board and requested feedback from the Board. The Board discussed and requested for the payment to be clarified. Chair Schmelz requested for Board Members to take the brochure and flyer home and contact the office with any requested changes.

The Board discussed locations to place the brochure and flyer. These included sending them to schools, churches and Election Day polling locations.

Supervisor Report

The Director stated that the office is up to date with voter registration applications. She stated that there are seven counties that are holding an election. The Director informed the board that the precinct cards covering the polling place changes were mailed out. She stated that it was approximately \$28,000. The Board asked how many precinct cards were returned as undeliverable. The Director stated that currently we have 3 boxes and will obtain a count for the next meeting.

The Director stated that with the passage of House Bill 316, there will be changes to the security process for the voting units. She stated that with the new

requirements the office will be reaching out to the Sheriff's Department. The Board discussed the additional cost this will require and the need for additional funding.

Old Business

The Board discussed presenting the proclamations to the (4) four Henry County cities, the Democratic and Republican parties and the Henry County School Board. Board Member Brown asked if there would be a standard script. Chair Schmelz stated that she will draft one.

The Board discussed the transportation of the voting units. Vice Chair Richardson stated that he has contacted one business and they have agreed to come in and present. The Board discussed and decided to add the presentation to the May Agenda.

Vice Chair Richardson stated that he contacted the EMA officer for Henry County. Vice Chair Richardson stated that he would schedule a meeting with Mr. Head in regards to the disaster recovery plan.

The Board discussed the legislation regarding Board Member Brown's seat and the supervisor's term. The Board discussed and determined that they need a formal opinion from the County Attorney. The Board decided to draft a letter to the County Attorney in regards to the formal opinion. Chair Schmelz asked the Director if there were any updates. The Director stated that the County Attorney's office is working on the legislation but she will contact Ms. Snell and ask her to attend the next meeting.

Chair Schmelz requested to go into executive session next meeting due to pending litigation.

New Business

Board Member McBride stated that she had a meeting with the League of Women Voters. She stated that the League of Women Voters offered to assist Henry County in the elections process. The Director stated that all residents are welcome to be poll workers and are encouraged to do so.

Public Comments

Marla Bexley-Lavell, representing the League of Women Voters of Georgia, made a public comment in regards to the Observer Corps. This is a group in the League of Women Voters that promote observations of Boards of Elections.

Announcement – Next board meeting on May 1st, 2019

Chair Schmelz announced the date, time and location of the next meeting.

Adjournment

Board Member Callaway made motion to adjourn; Vice Chair Richardson seconded. The motion carried 5-0-0.