

**HENRY COUNTY
GEORGIA**

2021

**QUARTERLY
REPORT**

April - June



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2021



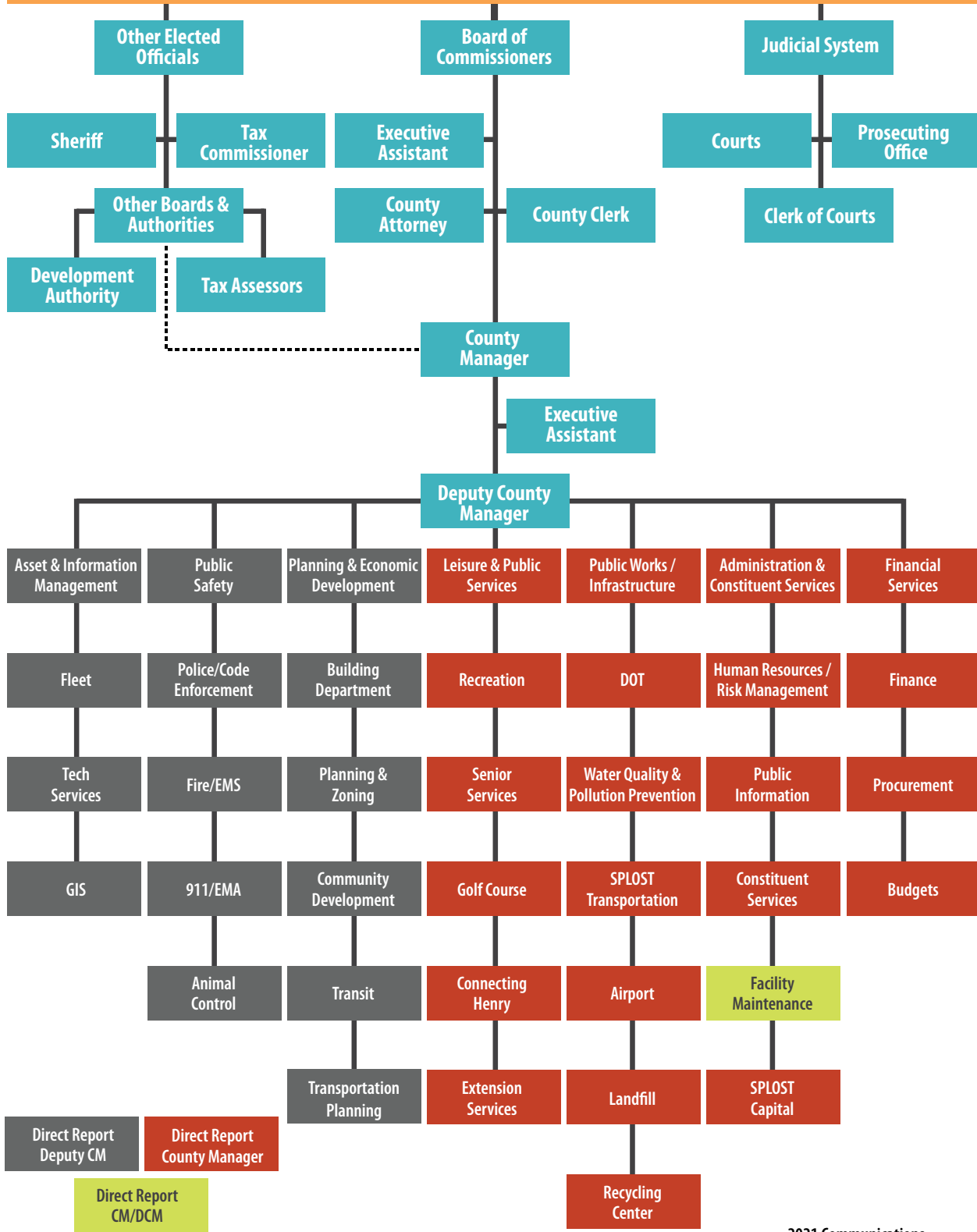
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CITIZENS OF HENRY COUNTY



2021 Communications

WHY WE'RE HERE

HENRY COUNTY

Henry County Government works diligently to deliver superior government services to its citizens, businesses and stakeholders as fiscally responsible stewards of taxpayers' dollars.

We will continue to provide the highest caliber of service to citizens with a focus on public safety, economic development, transportation and quality of life initiatives, utilizing the latest technology and best practices to enhance the health, safety and welfare of our community.



VALUES

HENRY COUNTY

SERVICE

We strive every day to bring the highest level of service to our citizens in the most respectful and efficient manner.

INTEGRITY

We commit to being honest, respectful and accountable in all aspects of our government and on behalf of our citizens in adhering to the highest ethical practices.

TRANSPARENCY

We pledge to be open and clear in our actions and activities on behalf of the citizens of Henry County.

STEWARDSHIP

We commit to responsible fiscal management of county funds, property and resources.

INCLUSION

We are committed to serving all citizens and visitors, celebrating our diverse population and ensuring that all people feel valued, welcomed and heard.

INNOVATION

We work to continually find ways to better serve our community through technology, education and best practices, embracing new ideas and initiatives to enhance quality of life for all.

ATLANTA SPEEDWAY AIRPORT

KEY ACCOMPLISHMENTS/STATISTICS:

- Total Avgas Fuel Sales = \$103,163.15*; Total Avgas Gallons Sold = 24,855.33*
- Total Jet Fuel Sales = \$120,514.10*; Total Jet Fuel Gallons Sold = 34,143.14*
- Total Rental/Other Income = \$56,519.81*

(*March 26, 2021 - June 24, 2021)

- The FAA published the Wide Area Augmentation System (WAAS) approach for the Airport. This is a GPS air navigation aid that assists aircraft in safely landing with lower ceiling minimums.
- GDOT funded the Taxiway Electrical Rehabilitation, Fillets, Rejuvenation and Re-Marking project; 75% State reimbursement.
- Purchased a new Airport Crew Car through the County Capital Improvement Plan (CIP).

WORKS IN PROGRESS:

- New Airport FBO/Terminal Building - Construction In Progress.
- Received the Tentative Allocation (TA) Letter from GDOT for FY'22; tentative allocation of federal funding assistance in the amount of \$71,250.00 to Design Apron and Taxiway/Taxilane Pavement Rehabilitation; no local match required
- Working on obtaining federal funding for Runway End Identifier Lights (REIL's). This will be very beneficial in conjunction with the recently published WAAS approach; no local match will be required

ANIMAL CARE & CONTROL

KEY ACCOMPLISHMENTS/STATISTICS:

- Total calls answered: 828
- Warnings issued: 202
- Citations issued: 31
- Court fines: \$17,000
- Bite cases: 58
- Money collected: \$11,640
- Visitors to shelter: 698
- Intake: From the Public - 353, Impounded by Animal Control Officers - 282, Adoptions: 92, Total Intake - 649
- Transferred to Rescue Groups: 92 Reclaimed by Owners: 111
- Total Shelter Count June 25, 2021: 87



BUDGET

KEY ACCOMPLISHMENTS/STATISTICS:

- Held second FY22 budget workshop with Chair and Commissioners
- FY22 budget adopted by the Board of Commissioners
- FY22 Adopted Budget summaries provided to all departments
- Completed the FY22 Budget Summary book

WORKS IN PROGRESS:

- Updating the ClearGov system with adopted FY22 budget numbers
- Budget training for all departments

BUILDING & PLAN REVIEW

KEY ACCOMPLISHMENTS/STATISTICS:

- The number of inspections successfully completed for the second quarter: Commercial--5,457; Development--3,212; Residential--3,090 Total Inspections completed--11,759
- Customers serviced at the front counter for the second quarter was 822
- Residential Single Family Certificates of Occupancy issued the second quarter was 200
- Reviewed 124 Commercial Plans
- Conducted 10 Preconstruction Meetings
- Conducted 14 Due-diligence Meetings
- Conducted 34 Engineering Plan Reviews
- 1 State Water & Soil Conservation Meetings (1 personnel) and 3 Henry County Utility Meetings (8 personnel)
- 1 staff member serves as the 2021 Vice-Chair for the Henry County Utility Coordinating Council
- 1 staff member serves as the 2021 Secretary for the Henry County Utility Coordinating Council
- 1 staff member serves as the 2021-2022 President of Permit Technicians Across Georgia



WORKS IN PROGRESS:

- Staff is training to use the iG App on their iPads for EnerGov
- Staff is socially distancing while assisting customers
- Staff is continuing to sanitize their workspaces and vehicles
- Field Staff have received their new uniforms to present a more unified appearance to the public

CDBG

KEY ACCOMPLISHMENTS/STATISTICS:

- Met our Timeliness benchmark!
- Staff presented the Annual Action Plan to the Henry County Board of Commissioners for approval. The Board voted to approve the plan with two (2) changes to staff recommended allocations. Reimbursements were submitted to the Georgia Department of Community Affairs for Emergency Shelter Funds and Rapid Rehousing. Staff has received reimbursements for the remaining Emergency Shelter Funds that will be processed for payment within the next week. Staff seeks to expend all Rapid Rehousing funds by the close of the grant in September. However, the most significant setback for our partnering agencies in spending these funds has been that most clients did not qualify for the current inventory of housing stock. The majority of clients are homeless due to a lack of income and do not qualify for housing due to negative marks on credit and rental history
- Met with Habitat and DCA to discuss program income from NSP homes
- Clarified requirements for the return of PI
- Finished two(2) RFPs
- Procured contractors for George St. apartments
- Finished two (2) CDBG rehabs (one SHRP and one septic)
- Approved six (6) projects for CDBG assistance

WORKS IN PROGRESS:

- George St. Apartments structural repairs are in progress.
- Two NSP homes are under construction.
- One NSP home is awaiting rehabilitation.
- Six CDBG homes are currently in the program.
- In the process of spending the Rapid Rehousing funds



CODE ENFORCEMENT

KEY ACCOMPLISHMENTS/STATISTICS:

	CURRENT MONTH	PREVIOUS YEAR
Complaints Answered	1687	1191
Warnings Issued	714	644
Citations Issued	143	54
Amount of Fines	\$26,600	\$6,300

WORKS IN PROGRESS:

- Abatements – Burned and/or Dilapidated Structures throughout the County, Real Estate Signs

COMMUNITY SERVICE

KEY ACCOMPLISHMENTS/STATISTICS:

	CURRENT MONTH	PREVIOUS YEAR
Hours Work	6601	2188
Service Requests	306	200
Litter Pickup Mileage	*1,897	602.6
Disposal Weight	59,740	91,480

WORKS IN PROGRESS:

- Provide assistance to the courts with workers assigned to daily cleaning/disinfecting public areas.
- Roadside litter pickup contractor has been successful in servicing 512 miles of roadside each month.
- Two Crew Leaders were added to staff has been very effective in utilizing manpower where needed
- All work requests and work orders have been transferred over to the SEE CLICK FIX system for recordkeeping.



DOT

KEY ACCOMPLISHMENTS/STATISTICS:

- 0304101745 Work Orders Created in SeeClickFix, 578 Completed, 167 Still Open
- Sidewalk Replacement of Damaged Sections has Taken Place in 12 Subdivisions
- Addressed Signage and Crosswalk Safety Concerns at Administration Bldg.
- Repaired Cochran Park Drainage Issue and Parking Lot
- Reviewed 43 Sets of Site Development Plans
- Added Chevron and "Curve Ahead" Signs to Several Roads with Speed Issues
- LMIG 2020 Contractor Moved to Speer Rd After Drainage Improvement, Improved Base & Paved Road, Striping Remains
- Speer Road Has Been Reopened and Detour Using Spivey Road Has Been Removed
- Contractor Has Done Base Improvement and Paved Lake Dow (Heritage Park to Roundabout), Shoulder Building and Striping Remains
- DOT Paving/Patching Crew Has Milled/Patched Pavement Failure Areas on Old Mill Drive 300 Tons
- DOT Paving/Patching Crew Has Patched Pipe Replacement Crossings
- Ordinance for Decorative Posts/Signs Approved by BOC
- GDOT Notified County of 2021 Safety LMIG Available and List of Candidates Generated by Staff, Approved by BOC and Received GDOT Approval

WORKS IN PROGRESS:

- LMIG 2020 Contractor in Progress on Base Improvements and Paving of South Ola (Peeksville to Old Jackson)
- Pavement Management Program in Final Stages of Data Compilation and Integration
- N. Mill Road Construction is Underway (Off Speer Road)
- Annual Contract with Georgia Safe Sidewalks for Trip Hazard Mitigation in Progress
- Measuring Sidewalk Areas to be Repoured/Repaired
- Producing Bid Package for Mowing (July to November 2021)
- Panola Mountain Greenway Trail - Working on Close-Out Documents
- Guardrail Repairs at (9) Various Locations in Progress - Looking to Add (3) Recently Damaged Locations for Repair
- Sign Shop is Installing Street Signs in New Phases of Subdivisions, Sign Shop is Painting/Re-Painting All Fire Station Parking Lots
- Patch/Repair the County Roadways, Mowing/Clearing the County ROWs

EMA - 911

KEY ACCOMPLISHMENTS/STATISTICS:

CALLS FOR SERVICE

January
February
March
Total

E-911 CALLS

12,486
14,007
10,496
36,989

ADMIN CALLS

16,518
17,165
13,597
47,280

DISPATCHED CALLS

16,810
18,352
13,954
49,116

WORKS IN PROGRESS:

- Completed with the help of Technology Services monthly server updates for the Tyler system
- Police watch officers in our building handling calls for service
- Ongoing Fire updates to response plans utilizing the EMD protocols, During May and June, we worked with the Fire Department in utilizing 2 different types of ambulances for the lower acuity calls / FD also went to utilizing their computers to update their unit statuses
- Utilized the E911 Hiring Team for multiple interview processes
- Continuing to try and get all departments on board with utilizing Tyler to its full potential
- Completed Mass Vaccine Sites at Atlanta Motor Speedway
- West Communications Site Plan Developed and Approved



EXTENSION SERVICES

KEY ACCOMPLISHMENTS/STATISTICS:

- Extension received/handled over 150 calls for assistance during telework/telecommuting for COVID19 plus all calls or soil samples dropped off were handled with an answer
- Received 6 Water Samples, 79 Soil samples to be tested by UGA Lab Services
- Agent attended Zoom Classes on Spring Food Safety Updates, Spring Advances in Nutrition & Health, and Home Food Preservation
- Taped Garden Delight TV Show on Corn and Garden System with over 30,000 viewers
- Agents were invited and attended the National Administrator for Environmental Protection Agency along with Gary Black, Georgia's Agricultural Commissioner at Southern Belle Farm with over 80 attending
- Held 1st farmers market in May for 2020 with 116 attending and 9 vendors
- Held 4 farmers market in June with 672 attending and up to 16 vendors
- 4-H started a "Weekly Challenge" with all grades thorough social media and have reached over 256 people
- 4-H held a virtual county council meeting with senior 4-H'ers to discuss all types of future programs
- Posted two episode of Garden Delight TV show on social media and have reached over 1,000 viewers
- Posted 1 food safety and 1 healthy eating on social media and reached over 500 viewers
- 4-H has offered 4 activities to keep students involved through social media
- 4-H started Forestry Judging Zoom Classes
- 4-H staff has attended 10 State/District 4-H updates to share with 4-H'ers and parents through social media and webinar classes
- Provided a Lunch and Learn by Zoom on Container Gardening, by Fayette County Agent with 38 attendees
- Provided a Lunch and Learn by Zoom on Home Garden Irrigation
- Delivered 190 pounds of produce to Helping+ in His Name Food Pantry from the Community Garden
- Agent had a featured article in newspaper on Blossom End Rot
- Agent had a featured article in newspaper on Squash Vine Borers

FACILITY MAINTENANCE

KEY ACCOMPLISHMENTS/STATISTICS:

The Facilities Maintenance Department is responsible for the maintenance and upkeep of all county facilities as well as creating and constructing new spaces as needed.

- Activity/Work Requests: Current Quarter: 1337 - Same Period-Year Ago: 1092
- Man Hours: Current Quarter: 6936.40 - Same Period-Year Ago: 5543.50
- Project# PDEF21: 30 Atlanta Street - Public Defenders - Office Build out. *Start date: 4-8-21,*Ending date: 5-17-21, *Documented man hours: 140.30, *Cost: funded by Public Defender
- **Project # NFCUAR-REC : Nash Farms Cultural Arts Theatre - Ticket # 126 (will re-open another ticket for FY 22), *Start date: 1-7-20, *Ending date: 1-27-21, *Documented man hours: 448.40, *Cost: \$4,157.51 (processed by Facilities Maintenance only)
- **Project # COVID19: Ticket #5986 - Mobile unit testing site(s), *Start date: 12-4-20, *Ending date : 1-29-21, *Documented man hours: 26.30
- **Project# COVID19: Ticket# 6167 - Vaccine , *Start date: 12-29-20, *Ending date: 6-8-21, *Documented man hours: 573.30
- NOTE: Time reflects closed, and orders in process. Project time is included, but total will not reflect until project is completed. Also note that Jesse in Tech Services compiled a report to pull info that was not available last year, so time has been posted to reflect

WORKS IN PROGRESS:

- **Project # ADMNREL: Remodeling previous Purchasing Department offices for SPLOST (will post time for all areas involved when completed. Mailroom relocation, and the Purchasing relocation have been completed)
- **Design and development stage for new Elections office: 1550 S. Zack Hinton Parkway
- ** In process as of 6-24-2021 to remodel training center at E911 for a video monitoring center

FINANCE DEPARTMENT

KEY ACCOMPLISHMENTS/STATISTICS:

- Received \$22,780,362 in American Rescue Plan Funds
- Completed FY20 Audit
- Created FY20 Comprehensive Annual Financial Report and Popular Annual Financial Report

WORKS IN PROGRESS:

- Continuing to work towards closing month on the 10th starting with the month of July
- Moving all bank reconciliations to be within Munis instead of Excel
- Renaming all Org #s in Munis that are too generic

FLEET SERVICES

KEY ACCOMPLISHMENTS/STATISTICS:

- 2021 auction is already underway
- New warning lights installed on new equipment
- Pre-inventory count has been completed

WORKS IN PROGRESS:

- Dealing with numerous vehicle accidents
- Learning the ups and downs of Tyler/We have several fix tickets submitted that have still not been resolved
- Established project management for new units
- Capital plan modifications are underway
- New Fuel mMaster system is configured and is underway

FIRE DEPARTMENT

OPERATIONS

- Number of Emergency Fire Responses - 1614
- Number of Emergency Responses by EMS - 4129
- Total Emergency Responses - 5833
- Average Response Times for Fire Calls - 9.13
- Average Times for EMS Calls - 9.24
- Number of Patient Contacts made by EMS - 4315
- Number of Patients Transported by EMS - 2839



PREVENTION

- Number of Existing Building Inspections - 450
- Number of New Construction Inspections - 106
- Number of Pre-Construction Inspections - 99
- Number of Plan Reviews - 256
- Plan Review Fees Billed - \$138,564
- Construction or Expansion Permit Fees - \$92,817
- Sprinkler System Permit Fees/Hood Inspections - \$2,500
- Alarm System Permit Fees - \$10,780
- Re-Inspection Fees - \$1200
- Special Event Fees - \$1,500
- Site Plan Fees - \$1,300
- Certificate of Occupancy or Business License Fee - \$9,000

GIS

KEY ACCOMPLISHMENTS/STATISTICS:

- Continue updates for the EnerGov/Tyler project, working with E911, and the Police's modules to assist in updates and corrections/additions, etc... to help integrate their system towards more efficiency
- Working, updating, and incorporating the road network, political district information requested, and daily updates, additions, deletions to 24 GIS layers within our system

- 40% of daily efforts are directed toward, responding to citizen's questions, request, and customized data request to be submitted via email or picked up in person
- Sending digital data files to engineering firms as well as citizens, making specialty maps for citizens as well as requests from all other departments within Henry County government, 102 customers served
- Preparing maps for Planning and Zoning for both BOC and Zoning Board packages
- Continual updates to the Zoning map layer for the Planning & Zoning Department
- Updated and reposting of the Tyler GIS map for ArcOnline users. Creating and adding new map layers to the ArcOnline project for use to the public
- Providing the cities of Hampton and Stockbridge with mapping information to assist their consultants to create GIS layers within those prospective cities. Providing the city of Locust Grove with GIS information for the creation of their Tyler-EnerGov layers for their project with Tyler and for the cities and citizens specific use within the city
- Looking into the next aerial photography project for the 2021-2022 year. It's a multiply municipality project expanding over 22 organizations

HUMAN RESOURCES

KEY ACCOMPLISHMENTS/STATISTICS:

- Paperless PA Workflow - HR worked with IT to go paperless with PA approvals. HR, Finance, and the County Manager's Office can now utilize workflow in Tyler to access, view, and approve PAs electronically
- COLA/Longevity - The Board approved a COLA/Longevity pay raise in the FY21-22 budget. HR staff worked to key in over 1,600 personnel action forms which will go into effect 7/1/21
- Recruiting - HR facilitated Henry County's first ever job fair in May. Over 70 candidates participated, and so far 6 of those candidates have been hired for roles within the County. Across the County, 140 employees were on-boarded during this quarter. 11 employees retired this quarter with a combined total of 202 years of service
- Open Enrollment - HR and Epic facilitated open enrollment in April for the new benefit year which began in June

WORKS IN PROGRESS:

- Wellness - HR wrapped up the fitness challenge this quarter with approximately 35 participants. The award ceremony was held on June 4, 2021. HR is also encouraging employees to get involved and become more active by offering various group fitness classes. Virtual cooking demos and lunch and learns are back underway as well.
- Policy - The new proposed policy manual was distributed among employees. HR held 3 separate town hall meetings which hosted over 100 participants who came out to learn more, ask questions, and share their ideas as well as concerns. HR will use the feedback to create a document/FAQ in an effort to bridge the gap and provide answers and clarity to questions asked during the town hall

meetings for those that could not attend. HR is in process of reviewing feedback from town hall meetings, making changes where appropriate, and finalizing the personnel policy manual. HR is hoping to present the final version of the policy manual to the Board next quarter

- Pension Changes - HR is working with ACCG to move E911 to the public safety pension. We hope to have this initiative fully implemented next quarter

PARKS & RECREATION

KEY STATISTICS:

- Total Revenue - \$325,860.56
- Total Reservations - 38,879
- Therapeutic Participants - 1,847
- Program Participants - 18,735
- Athletic Participants - 85,092
- Parks Work Orders - 1,190



KEY ACCOMPLISHMENTS:

- Events held at Locust Grove Event Center: April - 4 , May - 4, June - 4
- Turned in weekly department accomplishments to County Manager
- Several staff assisted Elections driving equipment to polling locations
- Attend Civic Recreation and Civic Plus trainings
- Interviews for Admin II position
- Bryan Dixon attended GRPA George Harris Leadership Program at Rock Eagle
- PAQs completed and submitted
- Held Parks & Rec staff quarterly team meeting
- Assisted Rental Assistance Program

- Participated in County Job Fair
- Security lights installed at Bear Creek Recreation-2 at back door, 1 side door exit from Community Room
- New flooring installed at J.P. Moseley Recreation Center
- Get Fit Challenge Winner: Jerry Belcastro #3
- Security System Test live feed at some facilities to P.D. monitor
- Address staffing levels
- Participated in Peer Counseling Certification Training
- New digital sign installed at Heritage Park
- Classroom windows tinted at Bear Creek Recreation Center
- Locust Grove Recreation Center had a booth at Locust Grove Senior Center Health Fair

PLANNING & ZONING

KEY ACCOMPLISHMENTS/STATISTICS:

- Administrative Waiver / Review - 15 Received / \$750 Collected
- Appeals - 1 / \$300.00 Collected
- Comp Plan Amendment - 2 / \$900.00 Collected
- Conditional Use - 0 Received / \$0 Collected
- Special Event Permits - 2 / \$250.00 Collected
- Filming Permits - 6 / \$600.00 Collected
- Modification to Condition of Zoning & Master Dev. Plan - 1 Received
- Rezoning - 7 Received / \$18,751.85 Received
- Sign Applications - 33 Received / \$1,650.00 Collected
- ULDC Admendment - 2 / County Initiated
- Variance - 5 Received / \$1,500.00 Collected



- Zoning Certification Letters - 25 Received / \$1,000 Collected
- Zoning Verification for Building Department (no fee) - 52 Received
- Business Licenses Processed (no fee) - 258 Received
- New Cell Tower Conditional Use / Technical Review (County Retains \$1000 Fee) - 1 / \$7,000.00

Planning and Zoning Totals for the 2nd Quarter - Received / \$32,351.85 Collected

WORKS IN PROGRESS:

- TSPLOST
- ULDC Updates

POLICE DEPARTMENT

CALLS FOR SERVICE STATISTICS:

- Total Calls - 29,323
- Total Incident Reports - 3,433
- Total Crimes Reported - 3,558

INCIDENTS REPORTED:

- DUI Arrests - 88
- Entering Auto - 74
- Citations Issued - 3,500
- Accidents Reported - 2,303
- Warnings Issued - 1,350
- Stolen Vehicles - 76



PUBLIC INFORMATION

KEY ACCOMPLISHMENTS/STATISTICS:

Produced 35 Press releases, 10 Proclamations, 2 Newsletters, 4 Scripts, 6 Flyers. Instagram Followers 2,451 increased by 144 followers since last quarter, Increased Facebook by 425 followers (Total followers 13,100), Facebook reach – approximately 229,427. 318 posts in 64 days for an average of 4.96 posts/day. Recorded 10 BOC meetings, Recorded 2 ZAB meetings, Record T-SPLOST meetings (April and June), Record Budget workshops, Record / edit CDBG videos - Ms. Stanley-Housing Counselor and Ms. Main-Eviction Prevention, Completed PAFR (20-page book), Created State of the County PowerPoint & Facilitated the Presentation at SOTC Event – 34 slides, Record HR Policy Manual meeting-edit and upload to PowerDMS, Record / edit HR Job Fair promo, Record / edit “Day of Service” safety video (Holly & Roque), Record Voice-Overs (phone messages for HCFD), Record / edit Memorial Day ceremony, 2 videos for D4 re: GAME On crew, Edit “Day of Service” music video, 83 Info Screens (11 unique), Record “Day of Service” location video (Saturday), Record / edit Piedmont Henry COVID promo w/ Dr. Lily Henson, Record / edit State of the County, Mickie D. Cochran Park groundbreaking ceremony (photo/video), Shoot GDOT “Big Check” ceremony, Created Kiwanis PowerPoint – Facilitated Presentation during Virtual Clergy Roundtable – 12 slides, Shoot / edit ERAP promo w/ Olivia, Shoot / edit CDC mask guideline promo w/ Cheri, Record / edit CDBG video for Shannon (Welcome K. family), Facilitated pictures during Bicentennial Day of Service Event, Designed & Ordered Bicentennial products for SOTC & Day of Service Event – Phone Ring, Hand Sanitizers, Insulated Bags, Thank you Cards, Cups, Created Day of Service Flyer, Created Pickleball Logo, Council for Quality Growth PowerPoint for County Manager – Facilitated presentation during event – 32 slides, Created Tennis Camp Logo for T-shirt, Flyer/Invite – Joint City County Meeting (Chair Harrell/Cheri) – Facilitated pictures during event, Created Tennis Camp Logo for T-shirt, Flyer/Invite – Joint City County Meeting (Chair Harrell/Cheri) – Facilitated pictures during event, Designed 5 different Thank You note cards for County Manager to choose from – 2 chosen for print, Job Fair Retractable Banners for 5 departments: Building, GIS, P&Z, Transit & Transportation Planning, Created Job Fair Flyer, Retractable Banner for Human Resources for Job Fair, Vinyl Banner for Human Resources for Job Fair, Re-drew Flat Pat in Illustrator – Colored & Re-did flyer & Facilitated media push to public via social media & Placed in Tax Commissioner’s office, Added 2 photo galleries to Bicentennial website, Completed 433 web tickets per ticket system (not included web work not requested in ticket system), Created Bicentennial Letterhead, Created Memorial Day “closed” graphic & “watch” pre-recording of Ceremony graphic for social media, Created Operation Cool Down graphic for social media, Created ERAP graphic for flyers and social media, Worked extensively with Bicentennial committee to plan & facilitate upcoming Bicentennial Events, Record Greg Cannon Swear-In.

WORKS IN PROGRESS:

- Garden Delights - Monthly Taping
- Bicentennial - Maintaining HenryCounty200.com - Designing & Purchasing Swag, Marketing, Event Planning
- Creating Permanent Video Conferencing Studio to be used by all departments
- Social Media Calendar Maintenance (monthly)

PURCHASING

KEY ACCOMPLISHMENTS/STATISTICS:

	CURRENT QUARTER	PREVIOUS QUARTER
Written Bids Awarded	50	53
Sealed Bids Awarded	20	11
Sealed Bids Pending/Review Approval	7	27
Sealed Bids "On the Street"	8	5
Purchase Orders Processed	685	480

Sale of Surplus Property - Surplus of Items/vehicles/equipment were sold using GovDeals April 1, 2021 thru June. 30, 2021 bringing in \$218,806.00 in revenue for Henry County.

WORKS IN PROGRESS:

- Working with P3 Delivery, Charlette Wynn - Disparity Study RFQ issued and proposal are due July 14, 2021
- Held a vendor outreach with Charlette Wynn P3 Delivery webinar for How to Do Business with Henry County. Contractor and Sub-Contractor interactions.

RISK MANAGEMENT

KEY ACCOMPLISHMENTS/STATISTICS:

- Updated County property list, which includes: Building/Facility Name, location, amenities, AED info, use, approximate square footage and relevant notes
- Taught Defensive Driving Course each month
- Install of Samsara cameras in one Stormwater vehicle and six DOT vehicles, and all Meals-on-Wheels vehicles completed
- Completed required 2nd quarter random drug/alcohol screenings for Transit/Fleet personnel
- Completed first round of random for Sheriff's Office
- Updated Risk's portion of New Employee Orientation presentation. Plans to update again this summer and have Communications film – so it can be played at meetings if Risk staff not available
- Hosted Flagger Certification training for field employees (Stormwater/DOT)
- Addressed mold issues at Jail; asbestos issues at range – resolution in process

- With DOT's assistance, completed safety issues at Admin. Building identified by Risk Management and County Manager (Ex: crosswalk, signs, no parking lane, tear-down of old pavilion, slip resist pads on stairs, etc.)

WORKS IN PROGRESS:

- Install of Samsara cameras in Facilities Maintenance and additional DOT and Stormwater vehicles –awaiting budgetary approval
- Risk working with F.M. to create and/or update evacuation plans and shelter-in-place plans for each county building
- Risk director working on new reporting process to better give county manager “snap shot” of claims (what is driving costs). Plan to have improved reporting system in place before next quarterly reporting due date

SENIOR SERVICES

UNITS PROVIDED:

- In-Home – units – 2,031.75 Home Delivered Meals units – 14,066
- Congregate (Senior Center Drive-thru) Meals – 150 (thru June 24th) Locust Grove (Fridays)
- Senior centers avg. daily attendance – 331 total 37/day (reopened June 7th, limited participation 3 days/week)
- Dining/Nutrition Drive-thru meals – 3822 (thru June 24)
- Fitness – duplicated participants (includes in-person and virtual) – 401 (thru June 24)
- Food boxes – 676 (thru June 24)

KEY ACCOMPLISHMENTS/STATISTICS:

- ARC CARES ACT -Funds exhausted
- Proposal submitted for 2021/2022 funding from CSBG (\$274,435 expected)
- CSBG CARES ACT – Claris Companion Tablets 30 for seniors, Food boxes, rental/utility assistance \$24,126.75 (started April)
- Reopened of three 3 Senior Centers June 7th (Hidden Valley, Bear Creek and Locust Grove)- Heritage to reopen next quarter
- Virtual programs and activities continue
- Health Fair at Locust Grove Senior Center (Hosted by Blessed Hands Home Care)
- New MOW fleet- Seven 7 new vehicles equipped with electric hot boxes
- Facility Upgrades- Heritage received new floors, furniture kitchen equipment- Hidden Valley received new kitchen equipment

STORMWATER

KEY ACCOMPLISHMENTS/STATISTICS:

- 5 Rain Barrel Make/Take Workshops
- Electronics Recycling Event
- Yellow Pollen Festival
- Conducted 4 Illicit Discharge/Illegal Connection Investigations
- Assisted Code Enforcement with 2 environmental investigations
- Assisted DEH with 2 environmental investigations
- Coordination w/ consultant and submittal of Watershed Protection Plan
- 2 Water Quality monitoring events for all GAEPD BioF impaired stream segments
- 15 Municipal Facility inspections
- 5+ citizen inquiries and assistance

WORKS IN PROGRESS:

- Ongoing Rain Barrel Make/Take Workshops
- Ongoing educational social media postings
- Bid for HHW event



TECHNOLOGY SERVICES

KEY ACCOMPLISHMENTS/STATISTICS:

- We have 5,414 hours for tickets during this quarter.
- We also had a total of 3,609 tickets during this time period
- Have upgraded the wireless Yagi connection at Fire Station No. 1 to a fiber connection to improve network and removed old equipment

WORKS IN PROGRESS:

- Awaiting Tyler Go live for Corrections in August 2021. 80% of all county buildings are on same Meraki wireless, replaced approximately 40 switches across the county to improve bottlenecks in the network, replaced approximately 175 computer and monitors across the county to remove older models

TRANSIT

KEY ACCOMPLISHMENTS/STATISTICS:

Current Period:

- Total Passengers: 7,312
- Total Miles: 99,772 (estimated)
- CARES ACT Grant Active
- Transit Master Plan current status: Existing and future conditions complete. identifying needs, re-branding, county wide Transit vision ongoing
- GDOT FY 2022 contract signed

WORKS IN PROGRESS:

- 2 new hires started June 14, 2021, 2021
- Triennial review (FTA audit) completed May 2021
- Transit Master Plan ongoing



TRANSPORTATION PLANNING

KEY ACCOMPLISHMENTS/STATISTICS:

Henry County has undertaken an update of the County's Transportation Plan as well as development of a Transit Master Plan and a Trails Plan. The County and the Georgia Department of Transportation entered into an intergovernmental agreement to deploy connected vehicle technology (CVT) at 20 road intersections. With CVT deployed, the traffic signals will give priority to emergency vehicles to pass through the intersections and potentially respond to emergencies quicker. The County and the cities of Stockbridge, McDonough, Locust Grove, and Hampton held a joint city-county meeting, as required by state law, to hold a Transportation Special Purpose Local Option Sales Tax (TSPLOST) referendum in November 2021 to fund transportation projects. Henry County and the Georgia Department of Transportation started holding joint monthly meetings to update each other on ongoing transportation projects in the county. This Department participated in 14 reviews of proposed developments and applications for rezoning, variance, conditional use, and comprehensive plan amendment and provided input for transportation impact. The Department hired an intern for the summer utilizing a grant won from the Association County Commissioners of Georgia. It facilitated meetings of city and county transportation officials and the citizen members of the Transportation Advisory Group. Finally, the Department created a "Henry County Transportation Book" providing a summary of all the transportation projects currently underway.

WORKS IN PROGRESS:

Three plans are under development: (1) Transit Master Plan, (2) Transportation Plan, and (3) Trails Plan. Planning and preparation are underway for a TSPLOST referendum. A database is being developed listing all the transportation projects that are recommended in Henry County's current transportation plan. A wall map is being created showing all the transportation projects that are recommended in the county's transportation plan. Our summer intern is creating the database and the wall map.



